

**SPECIAL MEETING OF  
CLINTON HOSPITAL AUTHORITY MINUTES  
Wednesday January 8, 2025, 12:00PM**

A Special Meeting of the Trustees of the Clinton Hospital Authority of the City of Clinton, Oklahoma was held in the Weichel Conference Room of the Clinton Regional Hospital on Wednesday January 8, 2025, 12:00pm. A notice of this agenda was posted on the bulletin board in the lobby of the Clinton City Hall on January 6, 2025, at 11:30 a.m. and at the Clinton Regional Hospital front door.

**Members:** Ken Baker, Chris Jones, Kelly Cornell, Kevin Wolters, Tyler Bridges; Ernie Dowdell, *Ex Officio*

**Chief Executive Officer:** Len Lacefield (absent)

**City Manager:** Robert Johnston

**Secretary/Clerk:** Amy Jones

**Others:** Chasity Richardson, Cris Hickerson, Jennifer Sethre, Hope King, and others

**I. CALL TO ORDER**

Chairman Ken Baker called meeting to order at 12:05 pm

**II. Review and Approval of Consent Agenda Items**

- A. Approval of Minutes December 17, 2024, Special Meeting, December 18, 2024, Emergency Meeting December 31, 2024 Special Meeting
- B. Consider Claims – No Claims Presented.

The Consent Agenda items were presented for review and approval.

Motion was made by Trustee Kevin Wolters and second by Tyler Bridges to approve the Consent Agenda

Chairman Ken Baker put in motion roll call vote:

Aye: Kevin Wolters, Tyler Bridges, Chris Jones, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried.

### **III. BUSINESS ITEMS (Discussion, Consideration, and Possible Action Regarding):**

#### **A. Administrative Report**

##### **1. Executive Summary**

Jennifer Sethre with Rural Hospital Solutions Inc/3<sup>rd</sup> Avenue West team gave updates regarding the hospital revenue with the help of an experienced biller and some hospital staff have billed out back and current claims with in the last 4 weeks. Hospital has received payments from Medicare and Medicaid totaling approx. \$130,000.00. Found some ICD 10 codes are not matching, and the charge master is not correct. Will continue to work on ICD 10 codes and charge master. Once all claims are billed will go back and review fee schedule and work any denials and underpayments. Trustee Kevin Wolters asked, "If a patient comes in today for a procedure, are we billing those accounts?" Jennifer Sethre replied, "Yes we are billing all current accounts." Trustee Kelly Cornell asked if the contract with Trubridge was dissolved. Jennifer Sethre responded that there are many working modules with in the Trubridge software and some modules have been canceled but the hospital is still using Trubridge for the Electronic Medical Record and coding. Theresa Curtis and hospital staff are doing the billing after coding. Jennifer Sethre states we may get 10% money from the back claims and there may be some that will have to adjusted off. Currently, United Health Insurance has been the best paying insurance. And the Medicare fee schedule seems to be correct for payments. Trustee Tyler Bridges asked, Can the board have a total of what was billed out and what the collection rate would be?" Jennifer Sethre states "no" not at this time we are currently working through all old claims and new claims we are siting alerts to help catch underpayment so we can go back to try to collect the right amount.

Ms. Sethre also stated that she will be holding a Round Table type meeting to talk with the community about what is important regarding healthcare in the Community. Tyler Bridges and Kelly Cornell will represent the Hospital Authority at the January 9, 2025, meeting (tomorrow) from 11:00 a.m. to 1:00 p.m.

### **IV. Financial Report**

#### **A. Update Regarding Claims Processing**

Ms. Jennifer Sethre provided an update during the Executive Summary.

#### **B. Invoice to be paid**

Stefanie Bustos presented a list of invoices for review and approval to the Trustees.

A motion was made by Trustee Tyler Bridges and second by Kevin Wolters to approve invoices to be paid.

Chairman Ken Baker put in motion roll call vote:

Aye: Tyler Bridges, Kevin Wolters, Chris Jones, Kelly Cornell, Ken Baker

Nay: None

Chairman declared the motion carried.

**V. New Business** (If any, pursuant to Section 311.9 of the Oklahoma Open Meeting Act.)

None presented.

**VI. Trustee Comments**

None Presented.

**VII. Chief Executive Officer Comments**

**VIII. Adjourn**

A motion was made by Trustee Chris Jones and second by Tyler Bridges to adjourn

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Tyler Bridges, Kevin Wolters, Kelly Cornell, Ken Baker

Nay: None

Chairman declared the motion carried and meeting adjourned at 12:48 pm

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Date Approved

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Kenneth L. Baker, Chairman