

SUBJECT: Pre-Construction Safety Agreement		REFERENCE # 5	
CLINTON REGIONAL HOSPITAL		PAGE: 1	
DEPARTMENT: HOSPITAL WIDE		OF: 11	
APPROVED BY:		EFFECTIVE: 1/10/2023	
		REVISED: 12/30/2024	REVIEWED: 4/15/25

<<Project>> Pre-Construction Safety Agreement

In conjunction with its submission of a proposal or its selection to perform construction (including renovation, remodeling, and/or equipment installation, removal or maintenance) at Clinton Regional Hospital, or in conjunction with a continuing business relationship to provide such construction services at Clinton Regional Hospital.

<<Contractor Name>> agrees to the following safety standards for work performed at any Clinton Regional Hospital location. This agreement is conditioned ONLY as may be specifically annotated on or appended to, this agreement and initialed by authorized representatives of both parties. Contractor costs of executing this agreement are included within the estimated or quoted costs of the project; additional costs incurred by the Contractor in executing this agreement are not billable to Clinton Regional Hospital unless otherwise agreed to by an authorized representative of Clinton Regional Hospital. Contractor failure to perform to the standards of this agreement constitutes grounds for Clinton Regional Hospital to consider the basic contract in default. The Contractor is considered a "General Contractor" for purposes of this agreement and is responsible to ensure adherence to all provisions of the agreement by all his/her subcontractors. This responsibility cannot be waived without the express, written consent of appropriate Clinton Regional Hospital authority.

Section 1. GENERAL PROVISIONS

- 1-1** Although the specific standards and requirements in Sections 2 – 7 of this agreement reflect safety needs of particular importance to Clinton Regional Hospital, the Contractor remains responsible at all times for ensuring the provisions of all applicable Federal, State and local laws, codes, regulations and rules (e.g., Occupational Safety and Health Administration [OSHA], Department of Labor, Licensing, and Regulation [DLLR], National Fire Protection Association [NFPA]), as well as the standards of this agreement are enforced throughout the construction area. This responsibility extends to any and all subcontractors and their personnel employed on the site. The Contractor is expected to document subcontractor acceptance of this agreement through either signature(s) of subcontractor(s) representative(s) on a copy of the agreement or other signed, written instrument specifically referring to this agreement. Nothing in this agreement supersedes, waives or otherwise delegates any applicable provisions of OSHA, (State or Local Agency) or NFPA standards, guidelines, rules or regulations.
- 1-2** The Contractor will designate a supervisor for the site who will be responsible for all safety-related activities on the site. The supervisor will be present on the site whenever work is being performed. If the designated supervisor is unavoidably absent, an acting supervisor will be appointed and identified to the Clinton Regional Hospital Safety Officer. The supervisor will have the Contractor's full authority to enforce all safety-related standards throughout the work area.
- 1-3** **Clinton Regional Hospital** functional points of contact and authorities to grant exceptions and/or waivers of standards and requirements are:

• Safety	_____	_____
	(name)	(number)
• Infection Control	_____	_____
	(name)	(number)
• Security	_____	_____
	(name)	(number)
• Administration	_____	_____
	(name)	(number)

- 1-4 As used throughout this agreement, the term “premises” means buildings and grounds owned, leased or controlled [for safety purposes], by **Clinton Regional Hospital**. Such property includes:
- [List Here](#)

Section 2. GENERAL SAFETY

- 2-1 Smoking and all other uses of tobacco products are prohibited at all times, under all circumstances, by all persons, in the interior and on the roofs of all Clinton Regional Hospital buildings. Smoking and other uses of tobacco products are discouraged throughout Clinton Regional Hospital grounds. Outdoor smoking and other uses of tobacco products, *as authorized by the Contractor*, are authorized only off the grounds or at the sides of the roads bounding the premises.
- 2-2 The Contractor will provide the following minimum advance notices for actions which will require configuration of Clinton Regional Hospital traffic flow:
[“Workdays” = Monday through Friday, less holidays]
- Public streets and roads Five workdays notice to Clinton Regional Hospital; as required to civil authorities
 - On-premises roadways Five workdays
 - Parking lots Three workdays
 - Corridors Two workdays
- 2-3 For construction activity which creates a hazard to personnel, the Contractor will provide barriers and signage which:
- Clearly demarcate the construction hazard area
 - Provide physical barriers against unintentional entry to the hazard area
 - Warn of the hazard(s) and any special equipment required for entry to the hazard area
 - Are inspected daily by the site supervisor and replaced or repaired as required
 - Are completely in-place whenever the site is not manned and monitored by Contractor personnel who can react immediately to any intrusion
 - Are approved by the Clinton Regional Hospital Safety Officer
- 2-4 Overhead work [which occurs above the level of a ground floor window sill] will be accomplished with barriers in place at the work level and with work practices which will preclude creation of “falling object” hazards to persons and property below the work level. As a minimum, the Contractor will ensure:
- All areas below the overhead work site will be barricaded and signed to a distance such that personnel will not be endangered by accidentally dropped materials. The Contractor is responsible to coordinate with the Safety Officer for the location of such barriers and signs. Depending on the location a watch-person may be required.
 - All materials will be under absolute control at all times while moving to and at the work level and will be moved only by hand or by properly designed and accompanied conveyance. There will be no throwing, tossing or other similar movement of materials to or at the work level.
 - All materials being moved from the work level to ground level or to any other level lower than the work level, will be moved only by hand, by properly designed and accompanied conveyance or by a fully enclosed chute. There will be no throwing, tossing, dropping or other free-fall of materials.
 - When an enclosed chute is utilized for downward movement of materials, the area surrounding the chute’s lower terminus will be protected by barriers and signage out to the maximum radius of potential ricochet of materials emerging from the chute. A watch-person may be required to ensure no one inadvertently enters the hazard zone.
 - When movement of materials to, at or from an overhead work site cannot be accomplished in accordance with the foregoing requirements, the Contractor is responsible to coordinate special safety arrangements with the Safety Officer before commencing operations. If traffic flow (pedestrian or vehicular) will be disrupted, the provisions of paragraph 2-2 above will apply.
 - Falls-prevention equipment is provided to and properly utilized by all construction personnel performing overhead work.

- 2-5 The Contractor maintains written lock-out/tag-out policies and procedures, provides required training and practical instruction and ensures all subcontractors performing work involving, or at risk from, hazardous energy sources do the same.
- a. If Clinton Regional Hospital hazardous (permit-required), confined space(s) is (are) to be entered by Contractor or subcontractor employees, Contractor will ensure the required permit(s) is (are) obtained from Director of Plant Operations, prior to effecting entry in accordance with 29CFR1910.146. Director of Plant Operations is responsible to brief entering personnel on hazard(s) of the confined space(s) involved and to provide Entry Supervisor, Attendant and/or Rescue Service unless otherwise specifically agreed to by Contractor.
 - b. If hazardous (permit-required), confined space(s) is (are) created in the course of construction, Contractor is responsible to ensure compliance with applicable requirements of 29CFR1926. As a minimum:
 - Signage and barriers will be placed and continuously maintained to warn of the hazard and to preclude unintentional entry to the space(s).
 - A permitting process will be established.
 - A rescue service and procedures will be established.
 - Contractor/subcontractor employees will be trained on hazards, required personal protective equipment, entry and escape techniques and rescue procedures.
 - The foregoing will be coordinated with the Safety Coordinator, except that signage and barriers require approval of the General Safety Coordinator.

- 2-7 All parking and movement of construction-related vehicles will be in accordance with state and local laws/ordinances and normal "Rules of the Road" for the type and size vehicle involved and the following Clinton Regional Hospital specific requirements:
- Parking or movement of vehicles requiring changes to traffic flow or closure of parking spaces require advance notification in accordance with paragraph 2-2, above.
 - Parking locations for construction vehicles will be directed by the Safety Coordinator. Construction vehicles are not to be parked for extended periods in Patient, Visitor or Physician parking lots, except as unavoidable for construction purposes. Extended parking in these lots requires prior coordination with the Safety Officer.
 - Walking guides will be provided for all construction vehicle movements in Clinton Regional Hospital parking lots and roadways in which the driver does not have totally unencumbered vision in the direction of movement.

- 2-8 The use of cell phones, whether analog or digital. Cell phones may be utilized outside the facility. Contractor/subcontractor employees must exercise care when using radio transmitting devices within Clinton Regional Hospital, including two-way radios, pacemaker programmers and some remote control equipment. Whenever possible, such equipment should not be utilized within 20 feet of active medical equipment. Clinical Engineering will designate Equipment-Dependent Patient Locations. These are areas which, due to high equipment density and acute patient dependency, are at risk of experiencing a negative outcome in the event of electro-magnetic interference (EMI). All such areas will be designated by signage.

- 2-9 Contractor/subcontractor employees are free to enter the facility from exterior projects, and to move about the facility from all projects, with the following restrictions:
- Clean footwear is required. The Contractor is to provide facilities for cleaning mud, dirt, dust and detritus from footwear when employees are leaving the work site and entering the facility or other parts of the facility.
 - Only public areas (e.g., corridors, rest rooms and cafeteria) are to be entered or traversed, except areas where authorized construction work is in-progress. Under no circumstances should a Contractor/subcontractor employee enter a patient care, treatment or diagnostic room or any closed room, without the approval of Clinton Regional Hospital authority.

- 2-10 Contractor will provide full screening (e.g., floor-to-ceiling dust-proof barriers or rated walls and door-ways) to isolate all indoor work which generates airborne particulates (i.e., dust).

Contractor/Subcontractor will coordinate with the Clinton Regional Hospital Infection Control Coordinator prior to commencing any work which may generate airborne particulates into any area of the facility utilized by other than Contractor personnel. Additional measures may be required in areas with severely Immuno-compromised patients [e.g., HEPA filters, sticky walk-off mats, isolation of Heating, Ventilation and Air Conditioning (HVAC) system]. No construction or renovation will begin without having a containment and infection control plan in place for the project. Before any construction begins, all workers must attend a mandatory Infection Control meeting for training and instruction on health hazards to patients, employees and themselves.

- 2-11 Contractor will coordinate with Director of Plant Operations, prior to commencing any outdoor work, in the vicinity of air intake(s), that will generate any odor(s), chemical spray or airborne particulates which may be drawn into the air intake(s).
- 2-12 Contractor/subcontractor(s) will not utilize asbestos, asbestos-containing or otherwise asbestos-related products in any form in the process of construction work at Clinton Regional Hospital.
- 2-13 For work inside the Clinton Regional Hospital facility, the Director of Plant Operations, will provide Contractor the locations of known asbestos, asbestos-containing materials, and presumed asbestos-containing materials which do not require abatement, but which require Contractor/subcontractor to exercise caution while working. Contractor is responsible to train personnel as appropriate. If in the course of construction Contractor/subcontractor discovers previously unidentified asbestos, asbestos-containing materials or presumed asbestos-containing materials, Contractor will immediately secure the area, leave the immediate area and notify Director of Plant Operations.
- 2-14 Contractor is responsible to ensure all safety measures are in-place during elevator-related work, including signage, barriers, lock-outs and safety nets.
- 2-15 Contractor is responsible for daily work site clean-up and debris removal or containerization, including basements and mechanical spaces. Clean-up and debris removal or containerization ideally should occur on a continuous basis throughout the workday, but are mandatory before the site is closed at the end of the workday. All debris and demolition materials are to be removed from the occupied areas immediately. All debris should be transported in tightly-covered containers and removed via a route that avoids patient care areas. Contractor is responsible that all employees report to work in clean work clothes. Standard Precautions must be followed at all times:
 - Hand washing
 - Wearing gloves, gowns and masks, when appropriate
 - Proper handling of Sharps

If a ceiling tile needs to be removed to allow for work above a ceiling, the tiles must be replaced immediately upon completion of work. No tile is to be left open at the end of the work day (except in areas which have been fully gutted).

- 2-16 Contractor will conduct hazard surveillance of the work area at least twice daily on each workday, prior to the start of construction operations and at the close of construction operations for the day. The focus of the morning survey is to identify unexpected occurrences since the previous closing of the site and to ensure safe construction operations during the forthcoming day. The focus of the day-ending survey is to ensure that all debris is removed or containerized, tools, equipment and construction materiel are secured and barriers and signage adequate to weather conditions are in-place. Documentation of these daily surveys is the responsibility of the Contractor.

- 2-17 Contractor is responsible to provide safety training to construction workers and to ensure subcontractors have the risk and hazard information they need in order to provide safety training to their workers, appropriate to the type, scale, scope and hazards of the construction involved. Safety training problems requiring Clinton Regional Hospital input or assistance will be coordinated with applicable Clinton Regional Hospital point(s) of contact (see paragraph 1-3, above).
- 2-18 Contractor is responsible to ensure employees legitimately utilizing prescribed and/or over-the-counter drugs are not impacted by the drug utilization in any way that will adversely affect the safety of construction operations for themselves, their coworkers or Clinton Regional Hospital employees, patients, visitors, physicians or facilities/property. (See also related item at paragraph 3-10 regarding use or possession of alcoholic beverages and/or illicit drugs.)
- 2-19 Contractor/subcontractor employees who are injured or become ill on-the-job will be dealt with in accordance with the Contractor's/subcontractor's Workmen's Compensation Insurance procedures. The Clinton Regional Hospital Emergency Department (ED) will provide diagnosis and treatment as required and in accordance with its standing operating procedures, if requested. A Contractor/subcontractor supervisor should accompany the injured/ill employee to the ED, both to assist and to provide insurance information for billing purposes. Clinton Regional Hospital will bill either the applicable Workmen's Compensation Insurance or the injured/ill employee, as instructed by the supervisor.
- 2-20 Should an employee be injured or become ill to the extent that death is an imminent potential consequence and movement to the ER is impractical, contact the Clinton Regional Hospital Switchboard (from any house phone inside the facility, from cell phone on the grounds) and state "We have a Code Blue at [location]." Switchboard will dispatch assistance. Do *not* request such assistance from anywhere off the Clinton Regional Hospital premises; call 911 if off the premises.
- 2-21 It is necessary to maintain a quiet and relaxed atmosphere within the Clinton Regional Hospital for the health and well-being of the patients and staff. To that objective, the Contractor/Subcontractor is charged to reduce noise created by their work as much as possible. For that reason, no radios, tape or CD players are allowed in the Clinton Regional Hospital, and abusive, suggestive or profane language or actions shall not be permitted or tolerated.

Section 3. SECURITY

- 3-1 The Clinton Regional Hospital Safety Officer is also responsible for Security and will provide the Contractor's site supervisor instructions for routine Clinton Regional Hospital security practices and procedures as may impact on Contractor's/subcontractor's employees in the course of the construction project. The Contractor will ensure all employees are informed of such practices and procedures and that the Contractor's/subcontractor's supervisors enforce the letter and the spirit of these practices and procedures. Any willful breach or attempt to breach Clinton Regional Hospital security practices and/or procedures, may be grounds to bar a Contractor/subcontractor employee from the Clinton Regional Hospital premises.
- 3-2 If any construction work will impact upon any Clinton Regional Hospital security-sensitive area or activity, the Clinton Regional Hospital Safety Officer will provide any required special security instructions to the Contractor's supervisor. The Contractor is responsible to ensure all personnel employed in such work are properly instructed and supervised to ensure there is no compromise of the designated area's/activity's security.
- 3-3 The security of Clinton Regional Hospital's exterior doors is critical to the security of employees, patients, and visitors. Exterior doors intended only for emergency exit at all times, or at specified times, are not to be opened without prior coordination with the Safety Officer. Exterior doors are never to be wedged or propped open without prior coordination with the Safety Officer.

- 3-4 Interior doors which are normally closed and locked are not to be left unlocked or wedged or propped open without prior approval of the department manager having jurisdiction over the area involved.
- 3-5 If one or more Clinton Regional Hospital keys are required to facilitate the construction project, it (they) will be issued to the Contractor's supervisor by the Director of Plant Operations. The Contractor is responsible to ensure the key(s) is (are) not lost or stolen, is (are) not duplicated unless specifically permitted by the Director of Plant Operations, is (are) not given into the custody of any person(s) not specifically authorized by the Director of Plant Operations. Keys shall be promptly returned to the Director of Plant Operations on demand or on termination of the construction project, whichever occurs first. Any re-keying, re-coring or replacement of locks necessitated by the Contractor's failure to abide by the foregoing will be the monetary responsibility of the Contractor. Secured doors must not be blocked open or the locking mechanism defeated. Any contractor violating these guidelines will be asked to leave the premises. Contractor/Subcontractor employees will not be permitted in areas of the Clinton Regional Hospital other than the authorized work areas and the cafeteria.
- 3-6 Contractor/subcontractor(s) are responsible for the security of their equipment and materials against both theft/misappropriation and unauthorized utilization. This requirement extends to both heavy and light equipment, tools, vehicles and valuables of any description or dollar amount. Exceptions to Contractor/Subcontractor responsibility may be made as approved in writing by the Clinton Regional Hospital Safety Officer. The work site will not be considered "closed" at the end of the workday until all such measures have been put into place.
- 3-7 Clinton Regional Hospital has a "Zero Tolerance" policy for violence on its premises. In this context, "violence" includes not only physical contact, but also threats, bullying, stalking, intimidation and other precursors to physical violence or any other acts or speech which would cause a reasonable person to fear for his/her personal safety or the safety of persons emotionally important to him/her. The Contractor will ensure all employees are aware of and comply with this policy. Contractor/ Subcontractor employees who violate Clinton Regional Hospital violence policy may be banned from the premises, and will be reported to appropriate law enforcement authorities, as applicable.
- 3-8 Clinton Regional Hospital has a "Zero Tolerance" policy for weapons on its premises. In this context, "weapons" includes all firearms other than those carried by on-duty law enforcement officers and military personnel or as approved by the Executive Vice President (Firearms in privately-owned vehicles and carried by licensed persons are included within the intent of this policy). "Weapons" also includes any device or thing which has a designed or incidental capability to kill or seriously injure human beings and which is brought onto the Clinton Regional Hospital premises for no legitimate reason of its own, in the best judgment of Clinton Regional Hospital authorities. The Contractor will ensure all employees are aware of and comply with this policy. Contractor/Subcontractor employees who violate Clinton Regional Hospital weapons policy may be banned from the premises and will be reported to appropriate law enforcement authorities, as applicable.
- 3-9 Clinton Regional Hospital has a "Zero Tolerance" policy for any and all forms of harassment. All persons on Clinton Regional Hospital premises, regardless of the reason(s) for their presence, are to be free from pressure or discomfort resulting from jokes, ridicule, slurs, unwanted physical contact or any other form of harassment predicated on race, gender, sexual orientation, religion, age, national origin or ethnicity, skin color, disability or other similar distinction. The Contractor will ensure all employees are aware of and comply with this policy. Contractor/Subcontractor employees who violate Clinton Regional Hospital harassment policy may be banned from the premises
- 3-10 Clinton Regional Hospital has a "Zero Tolerance" policy for either possession or use of alcoholic beverages or illicit drugs on its premises and for personnel coming onto its premises under the influence of either or both alcohol and/or illicit drugs. In this context:

- “Alcoholic beverage” means alcohol or any alcohol-containing substance which has not been prescribed by appropriate medical authority.
- “Illicit drugs” means any narcotic or prescription drug which has not been prescribed by appropriate medical authority. This also includes substances which are legitimate when used appropriately, but have a “mind-altering” or other psychological effect when used inappropriately (e.g., certain glues and other substances whose fumes are misused as inhalants)
- “Possession” means on the person, in the personal vehicle or otherwise under the control of a given individual.
- “Use” means any form of bodily intake, including smoking, inhaling, snorting, ingesting and injecting or any other method of introducing the substance into the body.

In the event of any question as to what is permitted under this policy, the Contractor’s site supervisor will contact the Clinton Regional Hospital Safety Officer for a determination. (See also related item at paragraph 2-18 regarding legitimate use of drugs.) Contractor/ Subcontractor employees who violate Clinton Regional Hospital alcohol/illicit drug policy may be banned from the premises and will be reported to appropriate law enforcement authorities, as applicable.

- 3-11 Requirements for identification badges for Contractor/subcontractor employees will be determined on a case-by-case basis, depending on the nature and operating circumstances of the construction project.
- 3-12 All Contractor/Subcontractor employees are required to park their privately-owned vehicles in parking areas designated for employees, unless a valid handicapped parking tag is displayed. [“Valid” means that the tag is current and has been issued by proper authority to, and for the benefit of, the employee involved.]
- 3-13 All Contractor/Subcontractor company vehicles will be parked either within the barricaded work site or in employee parking, unless otherwise approved by the Safety Officer.
- 3-14 Under no circumstances is there to be any impedance of the emergency vehicle access roadway to the Emergency Department, or the emergency vehicle parking area, no matter how temporary, without specific prior coordination with the ED Nurse Manager and the Safety Officer.
- 3-15 Unscheduled night-time and weekend work requires at least 24 hours’ notice/coordination with the Safety Officer.

Section 4. HAZARDOUS MATERIALS AND WASTE

- 4-1 For all hazardous materials that are to be brought onto the Clinton Regional Hospital premises by Contractor or Subcontractor(s), the Contractor is responsible to ensure that:
 - A listing of the materials is provided to the Safety Officer.
 - A Material Safety Data Sheet (MSDS) is provided for each material listed.
 - The listing contains information as to the use of each hazardous material and the method of disposition of residue or remainders.
 - Contractor/Subcontractor employees on-site have a spill containment and cleanup capability for each hazardous material.
- 4-2 Contractor is responsible to maintain an effective Hazard Communication (“Right to Know”) program, and to ensure an effective program is in-place and enforced for all subcontractors employing hazardous materials. If workers are to be inside the facility, training must include recognition and risk of bio-hazardous materials generated by the hospital

- 4-3 Contractor is responsible for the security of all hazardous materials stored on-site, unless otherwise arranged with appropriate Clinton Regional Hospital authority. Hazardous materials must be secured against malicious damage or theft, accidental damage, prevailing weather conditions and combustion.
- 4-4 Contractor will notify Clinton Regional Hospital Safety Officer of any hazardous materials being brought onto the work site for which Contractor does not have a spill containment and clean-up capability. Such materials will not be brought onto the work site until the Safety Officer verifies preparedness for a spill emergency involving the material.
- 4-5 If Contractor/subcontractor employees are to work in proximity to any hazardous materials belonging to Clinton Regional Hospital the Clinton Regional Hospital Safety Officer will arrange for the necessary information to be provided (e.g., a listing of the hazardous materials, locations of MSDS, etc).

Section 5. EMERGENCY MANAGEMENT

5-1

Contractor is responsible to ensure all employees are aware of the following codes which may be announced over the public address system, and actions to be taken:

- *"Code Red [location]"* Fire at the location cited. May be a drill. If not in proximity to the location cited, construction workers should continue work and be attentive for further instructions. If in proximity to the location cited, construction workers should seal any flammables, move out of the way of persons going to the fire location and be attentive for further instructions. [Generally, "proximity" means within the smoke zone of the reported location.]
- *"Code Orange"* Clinton Regional Hospital is expecting an influx of casualties from a disaster situation. The hospital will be reconfiguring itself to accommodate this influx. Construction workers inside the facility should immediately cease work, clear any obstructions from corridors and hallways and await further instructions. Construction workers outside the facility should immediately remove any obstructions to Emergency Room and Main Lobby accesses. *"Code Black Active"* indicates patients have begun to arrive and the hospital's disaster plan is in execution.
- *"Code Black"* Severe weather is imminent (e.g., tornado, severe thunderstorm, ice storm). Construction workers should take shelter inside the facility and await further instructions.
- *"Code Blue [location]"* Cardiopulmonary arrest has occurred, usually to a patient. Construction workers in the vicinity of the incident should immediately remove themselves and any equipment from hallways and stay out of the way of responders.
- *"Code Pink"* An infant is missing or has been abducted. Construction workers should continue work, but be alert for anyone carrying an infant or anything that might contain an infant. Attempt to detain any such person, but do not use force. Report immediately.
- *"Code White [location]"* An act of violence has occurred or is threatened. Construction workers should continue work and stay out of the way of responders.
- *"Code Orange"* A radiological accident has occurred, either internal or external, to the hospital. Construction workers should continue to work unless otherwise directed by hospital authorities.
- *"Code Yellow"* A hazardous spill or leak has occurred within the hospital. Construction workers should continue to work unless otherwise directed by hospital authorities.
- *"Code Brown"* A bomb threat has been received by the hospital. Construction workers should immediately survey the construction area to identify and isolate any out-of-place packages or containers. Report results to Switchboard.

- 5-2 Facility evacuation is not automatic, regardless of the circumstances. If evacuation becomes necessary, instructions will be provided to construction workers through their supervisor.

- 5-3 Clinton Regional Hospital routinely conducts drills and exercises of its emergency plans. Some are announced as such, others are not. If in doubt as to action to be taken when a code is paged, the supervisor should contact the Safety Coordinator for instructions.

Section 6. FIRE PREVENTION & LIFE SAFETY

- 6-1 The Contractor is responsible to ensure that all flammables are stored and secured only in containers approved for that purpose. "Secured" means being under lock and key whenever not under direct control of Contractor's employees. Flammable gases (e.g., propane, acetylene, oxygen) must be removed from the facility at the end of each workday. Flammable gasses will not be stored within any Clinton Regional Hospital facility when Contractor is not present on the work site, unless specifically arranged with the Director of Plant Operations.
- 6-2 The Contractor will ensure that all combustibles are stored neatly in a location on the work site separate from all flammables.
- 6-3 Equipment will not be stored [placed when not in use] in any location that impedes movement in corridors or access to fire exits, fire alarms (i.e., manual pull stations), fire extinguishers or electrical panels, nor will any storage occur closer than 18 vertical inches from any sprinkler head.
- 6-4 The Contractor will provide at least 24 hours (one workday) notice to the Director of Plant Operations of any work, which will or may, adversely impact the Clinton Regional Hospital fire detection, alarm or suppression systems. No excavation will be performed without prior coordination with the Director of Plant Operations to inspect the proposed line of excavation and minimize the likelihood of damage to fire systems.
- 6-5 In the event the fire detection, alarm, or suppression system(s) is (are) disrupted due to negligence and/or failure to coordinate as required, the Contractor may be held liable for repair costs, and shall be required by Clinton Regional Hospital to assist in the execution of Interim Life Safety Measures (ILSM), including personnel for Fire Watches.
- 6-6 The Contractor will ensure that fire extinguishers appropriate to the work being performed are available on the site, and that all Contractor/Subcontractor employees are trained in their use.
- 6-7 No "above ceiling" work will be performed without prior coordination with the Director of Plant Operations. The Contractor is responsible for the sealing of all penetrations made in fire walls and smoke barriers and utilizing only caulk or sealants, which meet NFPA guidelines. All penetrations performed for purposes of running wire or cabling will be sealed utilizing conduit and/or caulk, as appropriate. Any wall extending floor-to-floor vertically and wall-to-wall horizontally will be considered a smoke barrier as a minimum. Director of Plant Operations will be consulted in the event of any question as to fire walls and smoke barriers.
- 6-8 Cutting, welding and brazing ("Hot Work") operations will be performed only after a "Hot Work" Permit has been issued by the Director of Plant Operations, specifying the location, date(s)/time(s) and type operations permitted. The Contractor is responsible to ensure, as a minimum:
- Equipment is in proper condition for operations to be performed.

- Fire barriers (e.g., fireproof blankets) are employed to protect all combustibles from hot work operation.
- Appropriate fire extinguisher(s) is (are) on-hand at the work site.
- A fire Watch is established. They are trained in the use of extinguishers and fire alarms and maintained during and for at least 60 minutes after operation, if required by Director of Plant Operations. Fire Watch may also be required in adjacent areas, at the discretion of the Director of Plant Operations.
- All combustible and flammable materials are removed from the work site to a radius of at least 50 feet, where removal of combustibles is impractical. Combustibles are covered by fire-resistant tarpaulins or other shields.
- All wall and floor openings are covered.
- All explosive atmospheres and containerized flammable vapors are eliminated.

The Director of Plant Operations is responsible to inspect the work site to ensure the foregoing conditions exist, prior to issuing the "Hot Work" Permit and to inspect the work site at least daily, 60 minutes following termination of cutting, welding and/or brazing operations. This ensures the integrity of the area's fire safety remains intact.

- 6-9 Contractors are responsible for daily work site clean-up and debris removal or containerization. Clean-up and debris removal or containerization ideally should occur on a continuous basis throughout the workday, but are mandatory before the site is closed at the end of the workday.
- 6-10 All exterior doors in the Clinton Regional Hospital facility are fire doors. All corridors/hallways within the Clinton Regional Hospital facility are considered to be fire exit-related unless otherwise specifically designated by the Safety Officer. Corridors and fire exits are not to be blocked or impeded by construction-related materials and/or equipment without prior coordination with the Safety Officer. If fire exit and/or corridor impedance is unavoidable in the course of a construction project, the Contractor will, as a minimum, in coordination with the Safety Officer:
- Temporarily cover *all* Exit signs that would lead evacuating personnel to the impeded exit or corridor.
 - Place temporary "No Exit" signs at key locations to preclude personnel attempting to evacuate via the impeded exit or corridor.
 - Implement such other Interim Life Safety Measures (ILSM) as may be required by the Safety Officer.

The Contractor will make it a priority effort to complete the work causing the impedance, and to restore unimpeded status to fire exits and corridors at the earliest possible time.

- 6-11 The on-premises roadways accessing the Main Entrance, Outpatient Surgery Entrance and Emergency Room Pedestrian Entrance are designated Fire Lanes and are not to be obstructed or impeded. If a Contractor/subcontractor vehicle must be stopped in any of these roadways, the driver must remain with the vehicle at all times, prepared to move it on little or no notice.
- 6-12 Complete documentation of Clinton Regional Hospital Fire Safety Policy and Procedures are available from the Safety Officer, on request.

Section 7. UTILITIES

- 7-1 The Contractor is expected to coordinate all planned utility outages with the Director of Plant Operations to ensure the impacts on the facility and patient care are held to a minimum.
- 7-2 In the event, planned construction operations will impact adversely on any facility utilities, (e.g., electrical power, water, plumbing, medical gasses, or HVAC), the Contractor must provide the following to the Director of Plant Operations, at least two workdays prior to the planned outage:

- Date, time, and expected duration of outage
- Utility(ies) affected
- Areas of Facility affected
- Construction work to be accomplished during outage
- Potential for extended outage (time or area)

7-3 In the event of unplanned, inadvertent disruption of one or more utility systems, the Contractor is expected to immediately (as applicable):

- Secure and protect the area as required for the safety of all personnel
- Report the disruption to the Safety Officer.
- Cooperate with the instructions of Plant Operations personnel to minimize the impact of the disruption and any safety hazards it may pose for the facility
- Prepare a written report, if requested by the Safety Officer, detailing the circumstances and causative factors of the disruption.
- Assist the Safety Officer, in any investigation of the disruption, and in identifying required means, methods, or procedures to prevent recurrence.

This **PRE-CONSTRUCTION SAFETY AGREEMENT** has been reviewed and agreed upon by all required staff and management of the

Clinton Regional Hospital and <<Contractor>>

which hereby agrees to have all of the above mentioned General Contractor employees and all sub-contractor employees who are contracted by the above mentioned General Contractor abide by the contents of this Agreement during the course of all construction operations at Clinton Regional Hospital except as may be otherwise specifically agreed to in writing between the parties to this Agreement.

Authorized **Construction Firm** Representative Signature:

(name)

(date)

Authorized Clinton Regional Hospital Representative Signature:

(name)

(date)