

**SPECIAL MEETING OF  
CLINTON HOSPITAL AUTHORITY MINUTES  
Wednesday June 25, 2025, 12:00PM**

A Special Meeting of the Trustees of the Clinton Hospital Authority of the City of Clinton, Oklahoma was held in the Weichel Conference Room of the Clinton Regional Hospital on Wednesday June 25, 2025, 12:00 p.m. A notice of this agenda was posted on the bulletin board in the lobby of the Clinton City Hall on June 19, 2025, 11:00 a.m. and at the Clinton Regional Hospital.

**Trustees Present:** Ken Baker, Chris Jones, Kevin Wolters, Ernie Dowdell, *Ex Officio*

**Trustees Absent:** Tyler Bridges, Kelly Cornell,

**Chief Executive Officer:** Len Lacefield

**Chief Operating Officer** Jennifer Sethre

**City Manager:** Robert Johnston

**Secretary/Clerk:** Amy Jones

**Others present by Zoom:** John Lewis

**Others:** Chasity Richardson, Cris Hickerson, Stefanie Bustos, Debra Blanchard, Shiann Dawson, Brenda Jennings, Brendan Price and others

**I. CALL TO ORDER**

Chairman Kenneth Baker called meeting to order at 12:07 pm

**II. Review and Approval of Consent Agenda Items**

**A. Approval of Minutes of June 18, 2025, Regular Meeting**

The Consent Agenda items were presented for review and approval.

Motion was made by Trustee Kevin Wolters and Second by Trustee Chris Jones to approve the Consent Agenda

Chairman Kenneth Baker put the motion to a roll call vote:

Aye: Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

**III. BUSINESS ITEMS (Discussion, Consideration, and Possible Action Regarding):**

**A. Consulting Service Agreement with N'SYNC Consulting Corp.**

Mr. Lacefield asked to table at this item that there are still some additional changes to be made to the agreement.

**IV. Financial Report (Discussion, Consideration, and Possible Action Regarding):**

**A. Reporting of Revenue Cycle Management (RCM) Accounts Payable and Exact payables**

Stefanie Bustos presented approval to pay \$88,306.73 invoices. That leaves the total outstanding invoice balance of \$392,152.32. Mr. Lacefield provided billed claims by payer, month cash standing and monthly contractual standing for review to the Authority.

Motion was made by Trustee Chris Jones and Second by Trustee Kevin Wolters to approve Invoices to be paid in the amount of \$88,306.73.

Chairman Kenneth Baker put the motion to a roll call vote:

Aye: Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

**V. Medical Staff (Discussion, Consideration, and Possible Action Regarding):**

Mr. Lacefield introduced Dr. Veal to those in attendance and stated that he was here today to finish paperwork regarding his role as the Emergency Room Director. Chairman Baker welcomed Dr. Veal.

**VI. Committee Reporting (Discussion, Consideration, and Possible Action Regarding):**

**A. Utilization Committee Minutes June 19, 2025**

The Utilization Committee Minutes June 19, 2025, was presented for review and approval.

Motion was made by Trustee Chris Jones and seconded by Trustee Kevin Wolters to approve Utilization Committee Minutes June 19, 2025, as presented.

Chairman Ken Baker put the motion to roll call vote:

Aye: Kevin Wolters, Chris Jones, Ken Baker  
Nay: None

Chairman declared the motion carried.

### **B. Quality Assurance/Performance Program May 2025**

The Quality Assurance/Performance Program Meeting Minutes May 2025 were presented for review and approval.

Motion was made by Trustee Chris Jones and seconded by Trustee Kevin Wolters to approve Quality Assurance/Performance Program Meeting minutes for May 2025, as presented.

Chairman Kenneth Baker put the motion to a roll call vote:

Aye: Kevin Wolters, Chris Jones, Ken Baker  
Nay: none

Chairman declared the motion carried.

### **C. Safety Emergency Management Committee Meeting May 2025**

The Safety Emergency Management Committee Meeting May 2025 was presented for review and approval.

Motion was made by Trustee Chris Jones and seconded by Trustee Kevin Wolters to approve Safety Emergency Management Committee Meeting May 2025, as presented.

Chairman Kenneth Baker put the motion to a roll call vote:

Aye: Kevin Wolters, Chris Jones, Ken Baker  
Nay: none

Chairman declared the motion carried.

## **VII. New Business (If any, Pursuant to Section 311.9 of the Oklahoma Open Meeting Act.)**

Mr. Lacefield provided in a narrative for the Trustees to review information regarding the current insurance coverage for the hospital property. The major concern is the hospital roof condition. City Manager Johnston suggested that the Trustees consider declaring the roof an emergency due to all of the recent rains causing additional damage and waive the formal bid requirements.

The motion was made by Trustee Chris Jones and seconded by Trustee Kevin Walters to declare the condition of the hospital roof an emergency due to recent extensive rains and waive the competitive bid process to expedite the repairs as much as possible.

Chairman Kenneth Baker put the motion to a roll call vote:

Aye: Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

## **VIII. Trustee Comments**

**None**

## **IX. Chief Executive Officer Comments**

Jennifer Sethre, Chief Operating Officer, stated that hospital continues to move forward and identified some pharmacy billing issues with J-Codes. The team continues to work hard to rectify any issues identified.

## **X. Adjourn**

A motion was made by Trustee Chris Jones and Second by Kevin Wolters to Adjourn

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Ken Baker

Nay: None

Chairman declared the motion carried and meeting adjourned at 12:20 pm

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Date Approved

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Kenneth Baker, Chairman