

**SPECIAL MEETING OF THE
CLINTON HOSPITAL AUTHORITY
WEDNESDAY, JANUARY 5, 2024, 9:00 A.M.**

A Special Meeting of the Trustees of the Clinton Hospital Authority of the City of Clinton, Oklahoma was held in the Weichel Conference Room of the Clinton Regional Hospital on Wednesday, January 5, 2024, at 9:00 a.m. A notice of this agenda was posted on the bulletin board in the lobby of the Clinton City Hall on 3rd day of January 2024, at 11:55 a.m. An amended agenda was filed on the 4th day of January 2024, and posted on the bulletin board at City Hall and on the front door at the Clinton Regional Hospital on January 4, 2024 at 8:45 a.m.

Members: Ken Baker, Chris Jones, Kelly Cornell, Kevin Wolters (absent); Ernie Dowdell, *Ex Officio*

Chief Executive Officer: Len Lacefield

City Manager: Robert Johnston

Secretary/Clerk: Amy Jones

Others: Chasity Richardson, Debra Blanchard, Mike Thomas, Janae Chittum, Brenda Jennings, Janice Merrill, Cris Hickerson, Janice Merrill, Holly Masquelier, Braydon Price, Stephanie Bursos, and others.

AGENDA ITEMS:

1. CALL TO ORDER

Chairman Kenneth Baker called the meeting to order at 9:00 a.m.

2. CONSIDER APPROVAL OF CONSENT AGENDA

(This item is placed on the agenda so the Clinton Hospital Governing Board, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet the approval of all members, that item will be heard in regular order.)

A. Approval of Minutes from December 5, 2023, Special Meeting.

B. Claims

**C. Acknowledgement of Receipt of Financial Statement for the Month
Ending November 30, 2023**

The Consent Agenda items were presented for review and approval.

Motion was made by Trustee Chris Jones and seconded by Trustee Kelly Cornell to

approve the Consent Agenda.

Chairman Ken Baker put the motion to roll call vote:

Aye: Cornell, Jones, Baker

Nay: None

Chairman declared the motion carried.

3. BUSINESS ITEMS - DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING:

A. Request for Executive Session, Pursuant to Title 25 *OK Statutes* Section 307 (B) 1 of the Oklahoma Open Meeting Act for Discussing the Employment, Hiring, Appointment, promotion, Demotion, Disciplining or Resignation of any Individual Salaried Public Officer or Employee: Clinton Regional Hospital Chief Executive Officer – Len Lacefield

Motion was made by Trustee Chris Jones and seconded by Trustee Kelly Cornell for Request for Executive Session, Pursuant to Title 25 *OK Statutes* Section 307 (B) 1 of the Oklahoma Open Meeting Act for Discussing the Employment, Hiring, Appointment, promotion, Demotion, Disciplining or Resignation of any Individual Salaried Public Officer or Employee: Clinton Regional Hospital Chief Executive Officer – Len Lacefield at 9:01 a.m.

Chairman Ken Baker put the motion to roll call vote:

Aye: Cornell, Jones, Baker

Nay: None

Chairman declared the motion carried.

B. Reconvene from Executive Session

Motion to reconvene from Executive Session was made by Trustee Cornell and seconded by Trustee Jones at 9:18 a.m. Chairman Baker gave a report of no action taken during Executive Session.

C. Any Action(s) Arising Out of Executive Session

Motion was made by Trustee Jones and seconded by Trustee Jones to approve the Chief Executive Office Agreement with Len Lacefield as presented.

Chairman Ken Baker put the motion to roll call vote:

Aye: Cornell, Jones, Baker
Nay: None
Chairman declared the motion carried.

D. ADMINISTRATIVE REPORTS:

1. Hospital Report –

Mr. Lacefield, the Hospital CEO, updated the Trustees on the ACHC Accreditation process. He stated that survey is expected at any time. He expects food services to open around February 15, 2024, and this will be an option for the public, employees and for hospital patients. He stated that the search for an Operating Room Director will begin soon. He reported that a lease agreement for Mental Health Services has been initiated for space in the physicians building. He will be working on primary care physician recruitment. The credentialing for insurance companies will begin soon. CBIZ will help with the review of these contracts to ensure that the reimbursements are in line with the charge master. Mr. Lacefield thanked the City Financial Department Staff for their help with accounts payable and payroll. These services will continue through the city until the first of April 2024.

No action needed at this time.

Motion was made by Trustee Kevin Wolters and seconded by Trustee Chris Jones to approve Material Vendor Policy and Procedures were presented for review and approval.

Chairman Ken Baker put the motion to roll call vote:

Aye: Baker, Wolters, Jones

Nay: None

Chairman declared the motion carried.

IV. FINANCIAL REPORT

A. Financial Statement

Mr. Lacefield, the Hospital CEO stated that the Trustees have received the financial Dashboard, the Financial Statement Summary, and the Financial Position/Cash and Investments for December 31, 2023.

Information only.

V. MEDICAL STAFF COMMITTEE

A. Medical Executive Committee Minutes 1/05/2024

Motion was made by Trustee Chris Jones and seconded by Trustee Kelly Cornell to acknowledge the receipt of the Medical Executive Committee Minutes for 1/05/2023.

Chairman Ken Baker put the motion to roll call vote:

Aye: Baker, Cornell, Jones

Nay: None

Chairman declared the motion carried.

B. Medical Staff Committee Reports – discussion and Action
No report.

C. Credentialing – Update
No report.

D. Delineation of Privileges – Discussion and Action
No report.

E. Medical Staff Policy (State policy name) – Discussion and Action
No report

VI. COMMITTEE REPORTS

A. Quality Assurance/Performance Program –

The Quality Assurance/Performance Program Meeting Minutes 1/3/2024 were presented for review and approval.

Motion was made by Trustee Chris Jones and seconded by Trustee Kelly Cornell to approve Quality Assurance/Performance Program Meeting minutes for 1/3/2024 as presented.

Chairman Ken Baker put the motion to roll call vote:

Aye: Baker, Cornell, Jones

Nay: None

Chairman declared the motion carried.

B. Life Safety Meeting Minutes 12/27/2023

The Life Safety Meeting Minutes 12/27/2023 were presented for review and approval.

Motion was made by Trustee Kelly Cornell and seconded by Trustee Chris Jones to approve Life Safety Meeting Minutes 12/27/2023 as presented.

Chairman Ken Baker put the motion to roll call vote:

Aye: Baker, Wolters, Jones

Nay: None

Chairman declared the motion carried.

VII. Adjourn

Motion was made by Trustees Kelly Cornell and seconded by Trustee Chris Jones to adjourn.

Chairman Baker put the motion to roll call vote:

Aye: Baker, Cornell, Jones

Nay: None

Chairman declared the motion carried and meeting was adjourned at 9:51 a.m.

Date Approved

Ken Baker, Chairman